SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

CHRIST COLLEGE

AT- CHANDI CHHAK PO-TULSIPUR DIST-CUTTACK PIN-753008
753008
christcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Christ College, Cuttack one of the premier minority Non-Government aided Colleges of the State of Odisha, was established in the pre independent era i.e. the year 1944 and teaching in degree stream commenced in the session 1945-46. Cuttack has a glorious heritage bearing the nostalgia of the ancient mariners from the Kalinga empire who sailed to South-East Asian countries and the helped the state grow commercially and culturally.

It is befitting, therefore, that this city has nestled **Christ College** which epitomizes scholarly pursuits and fulfils the ambitions and aspirations of many young and talented students coming from cross sections of the society. Since its inception, it has been engaged in the creation and dissemination of knowledge to the pupils arriving from the remote corners of state. The College emblem embodies the cardinal values with three distinct symbols- the **Lamp,** the **Lyre** and the **Lotus.** The lamp stands for the light of learning that dispels ignorance, the lyre for mirth, music and gait reflecting the strong cultural backdrop and the lotus for beauty and purity which depicting the essence of a peaceful and happy life. The college being a Christian minority educational institution has its vision and mission based on the time tested values of sincerity, commitment, dedication, love and charity for addressing to the needs of the students and the society at large.

Vision

The college being a Christian minority educational institution has its vision based on the time tested values of sincerity, commitment, dedication, love and charity for addressing to the needs of the students and the society at large. The college has vision that is committed to transform Christ College into a premier institute occupying a significant space in the map of world academics in pursuit of quality and value based education with a blend of democratic values , charitable virtues and a philanthropic culture.

Mission

- It has been the sincere and honest Endeavour of Christ College, Cuttack to develop socially sensitive, ethical, and responsible and value adding citizens through relevant teaching, research and training that serves the stakeholders' interest.
- It provides innovative educational opportunities and student support service leading to the successful completion of degrees, career/technical education and basic skill proficiency.
- The college fosters personal and professional success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, accessible and affordable learning community.
- It strives to develop the talents of students in sports and cultural activities for holistic growth.
- It caters the needs of our demographically diverse student population by embracing equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievements.
- It employs innovative teaching methods for academic excellence.
- It provides opportunities for students to develop a global perspective through a curriculum with international application.

It renders counseling, helping employability and making accessible job opportunities to them

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Almost 75 years of proven experience in imparting UG education
- Our institution is centrally located ipso facto accessible to students coming from the nooks and corners of the state.
- The institution has the most experienced, highly qualified and dedicated faculty.
- Only UG college in the city having largest enrollment,
- Faculty position in our college is almost at par with the prescribed student-teacher ratio.
- All the departments are strongly student centred and focused.
- We have a strong legacy of outstanding achievements in the field of academics, sports & games, NCC, NSS, Red Cross and in cultural activities.
- An indoor sports complex for promoting sporting activities.
- A large number of strong and widely respected and recognized outreach programmes organized by the NCC, NSS and Red Cross wings of our college which demonstrate a strong commitment to community service.
- The college is well connected with and very well supported by its retired faculty.

Institutional Weakness

- The vast syllabus prescribed by the university acts as a barrier in giving proper justice to the topics as far as classroom teaching is concerned.
- Inadequate hostel facilities for both boys and girls prevent students from rural areas to take admission in this college.
- Lack of departmental seminar rooms.
- Inadequate funds to purchase reference books, journals and e-resources for the library.
- The university prescribed CBCS syllabus in its present form provides a limited flexibility to the students in selecting a subject of choice.
- Constraints of the college authority not to detain the academically undeserving students for taking university examination affecting the learning outcome.
- Strengthening and modernization of laboratories in view of introduction of CBCS syllabus.
- Lack of a dynamic mentoring system.
- Lack of an ICT centre in the college.
- Lack of opportunities to organize faculty development programmes.
- Insufficient funds for facilitating student support activities and enhancing their employability.

Institutional Opportunity

- The college with a large campus has a potential to expand by adding new departments and PG programmes.
- Many faculties have the expertise and ability to secure grants and funding for undertaking cutting-edge research.

- With proper funding and support staff, the institution can develop as a centre to afford opportunities for the placement of graduates in the sports, management, teaching, defense, IT and other service sectors.
- Establishment of effective college wise coordination and collaboration to achieve the strategic goals.

Institutional Challenge

- Inadequate funds for growth
- Disparity in the pay scales for similar works affects the morale of the faculty members.
- Mushrooming of coaching centres affecting classroom attendance.
- Lack of promotional benefits and stagnation in career.
- Inability to keep pace with the advances made in global educational scenario.
- Undue interference of political groups in the campus.
- Lack of parental involvement in the students' academic progress.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Christ College, Cuttack offers teaching in +3 Arts, Science and Commerce streams. It is affiliated to the Utkal University. The CBCS programme has been implemented in the academic session 2016-17. The college has its own academic calendar which is in consonance with the academic calendar of the affiliating university as well as the Department of Higher Education, Govt. of Odisha. Each academic session starts with the meeting of the Academic Council comprising the Principal, Coordinator IQAC, Heads of the Departments, Prof. in Charge of Examinations and Proctorial Committee for reviewing the performance in the previous year and to chalk out action plan for the current session. Comprehensive lesson plans are prepared by the respective teachers and progress registers are maintained on a daily basis. The institution has a regulatory body comprising the Principal and Vice-Principal who supervise the effective engagement of classes and other academic activities. Effective assessment system is in place on the basis of which remedial classes are arranged for the weak learners. Issues related to gender, environment sustainability, human values and professional ethics are integrated to the different courses taught. The institution also has a feedback system to receive inputs from students, teachers and parents which helps in improving the overall growth and development of the institution. During the last four academic sessions, the college honours courses in Psychology and Sociology in the Arts stream, Accountancy and management in the Commerce stream.

Teaching-learning and Evaluation

The enrolment of students is carried out online through Students Academic Management System (SAMS). The admission of minority students is done off line by the College Admission Committee as per the guidelines made by the Government of Odisha. Majority of the students hail from within the state and very few come from other states. The college organizes orientation programme at the department level in the beginning of each academic session to help students familiarize with the syllabus course content, examination pattern etc. Feedback received from the students is utilized to bring about changes and adjustments in the implementation of the syllabus in order to ensure effective classroom teaching. The college has developed a mechanism to identify the advanced learners from the weaker ones through classroom assessments and interactive sessions and special attention is given to the weaker ones and those belonging to disadvantaged sections of the society through

remedial classes. The student-full time teacher ratio is 22:1. Teaching-learning process of the college is a blend of traditional class room teaching and technology based teaching. The departments are equipped with computers and internet connection. LCD projectors used for effective teaching. Faculty use Smart class rooms for teaching students in ICT mode. Active learning is ensured through group discussions, project assignments and problem solving methods. The well qualified and experienced teachers strive hard to implement several innovative practices such as a process of continuous internal evaluation to assess the academic progress of the students by conducting seminars, quizzes, group discussions and assignments.

Research, Innovations and Extension

Although the college is an undergraduate college yet many of the faculty members are actively engaged in research acting as research guides and principal investigators in different research projects leading to the degree of PhD .The research works which are evident in their publications are widely acclaimed at the national and international level. Some faculty members have published their research works in the form of reference and text books. Seven faculty members have been working on different minor research projects sponsored by the UGC to the tune of Rs.20,62,000/-.The College provides infrastructural assistance and other resources needed for research. The college has prescribed a code of ethics for students, faculty members, non teaching staff and alumni to ensure its smooth function. The management encourages the young budding faculty members to undertake different research work in their respective fields in different research institutions and universities. During the last five years the faculties of the college have published 27 books and 115 research papers. The college has distinguished itself by undertaking different extension works through its NSS,NCC (Naval &Army) wings, Youth Red Cross and Eco-clubs in the neighborhood communities to sensitize students about the socio-economic and cultural issues ipso facto contributing to their holistic development.

Infrastructure and Learning Resources

The college has adequate facilities for teaching and learning .The College is built on a twelve and a half acres of prime land with adequate infrastructure like spacious class rooms, lecture theatres with modern gadgets of teaching and learning, well-equipped laboratories with state of the art instruments and tools, auditorium, computers, Wi-Fi facility for all, fully automated library with reading rooms and 38500 books and 200 journals to facilitate easy access to books by the students and staff. The library has the e-Granthalaya version 3.0 installed by the National Informatics Centre. The library has access to the N-LIST and National Digital Library of India. The college has a play ground within the campus, a gymnasium. The gymnasium which has emerged as the hub of the institution is equipped with a multi gym, treadmill, cross trainers etc. The 'Malanchal'- the open air theatre has been used as a forum by the students to hone their artistic skills and talents. It has been a cradle for many students to become noted celebrities in the Odia theatre, film and television industry. Besides, the college has a dispensary, beautiful and serene pond with a pavement around it enriching the look of the campus, botanical gardens, canteen for refreshment. The college has different committees like building committee, Repair and Maintenance committee, College Development committee and many others to look after the physical infrastructure of the institution and its steady functioning.

Student Support and Progression

The students of the college receive scholarship under different scheme of the Govt. of India and Govt. of Odisha. Besides, the college also extends financial help to the needy and meritorious students from S.S.G. and

welfare fund. Students are also provided financial aid in cases of accidents, sudden health care necessities. The college has effective capacity enhancement and development scheme in form of placement cell, provision for remedial class and yoga and meditation centre. 30 students have been recruited during the last five years by Career Counselling and Placement cell. The institution has separate committees to redress the grievances of the students such as the Student Grievance Redressal Committee, Prevention of Sexual Harassment Committee and Anti Ragging Committee, Every year many students of the college join post graduation courses in various universities and institutions after graduation. The college has a democratically elected student council known as the Student Union which plays a leadership role in different activities of the college. The elections of office bearers to the Student's Union and other associations of this college are conducted from among the students by direct election. The Students' Union makes the students important stakeholders in participatory governance. The college regularly conducts various cultural programmes/competitions and sporting events to promote the holistic development of the students and provide a platform for showcasing their talents. The alumni of the college play a constructive role by providing financial support during different functions and cultural programmes.

Governance, Leadership and Management

The college is managed by the Governing Body which is the highest controlling authority in the matters related to administration and finance. The Governing Body frames best policies for the smooth academic growth and function of the institution. The Governing Body gives full freedom to the Principal for the improvement of quality of education. The college promotes decentralization and participative management with the Staff Council taking many decisions on academics and administrative issues. The faculties are given responsibility of heading various offices, societies and are members of different committees as part of their co-curricular and extra-curricular assignments. The college has implemented e-governance for managing the affairs of administration, admission, finance, examination etc., through different automation and management systems and programmes facilitated by the government. The institution also adopts different welfare measures like salary advance, reimbursement of medical bills, grant of leave to the staff. The management conducts different training programmes for the teaching and non teaching staff. The faculty members are encouraged to attend refresher and orientation courses. Internal and external audit is carried out regularly with the help of government appointed agencies to ensure transparency. The institution has an active Internal Quality Assurance Cell (IQAC) which has made significant contributions in the improvement of teaching learning process and in the development of adequate infrastructure. It also ensures the conduct of Academic and Administrative Audit by the different departments and the feedback received is analyzed for improvement.

Institutional Values and Best Practices

The college upholds and follows a set of academic and moral values. It strives to inculcate these values among its stakeholders by organizing various events particularly in the field of promoting gender equality, creating awareness. To accomplish the above objectives the institution under the auspices of different departments organized seminars on various issues related to gender equity like Feminism: Its perspectives, Women Empowerment, Gender Discrimination, Women in India: A Perspective on Culture, Gender and Empowerment. A ladies common room with sanitary and other recreational facilities is also in place in the college campus. The college follows explicit security norms by protecting its campus by a large boundary walls, deployment of security guards and has made provisions for sufficient lighting arrangements. The institution has put in place an effective mentoring system for the academic and social welfare of the students. It helps to improve a rapport between the faculty and students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHRIST COLLEGE
Address	AT- CHANDI CHHAK PO-TULSIPUR DIST-CUTTACK PIN-753008
City	CUTTACK
State	Orissa
Pin	753008
Website	christcollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Manmath Kumar Otta	0671-2301757	9861162403	0671-2307674	christcollegectc@gmail.com
Associate Professor	Mohin Mohammad	091-9348252551	9861058001	-	mohinphilosophy7@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes MINORITY.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

Establishment Details	
Date of establishment of the college	01-07-1944

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Orissa	Utkal University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	AT- CHANDI CHHAK PO- TULSIPUR DIST- CUTTACK PIN-753008	Urban	12.368	10591

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,English	36	Intermediate	English	24	24
UG	BA,Economics	36	Intermediate	English	32	32
UG	BA,Education	36	Intermediate	English + Oriya	32	32
UG	BA,Hindi	36	Intermediate	Hindi	16	16
UG	BA,History	36	Intermediate	English + Oriya	24	24
UG	BA,Odia	36	Intermediate	Oriya	24	24
UG	BA,Philosophy	36	Intermediate	English	24	24
UG	BA,Political Science	36	Intermediate	English + Oriya	32	32
UG	BA,Psychology	36	Intermediate	English	16	16

UG	BA,Sanskrit	36	Intermediate	Hindi,Oriya	16	16
UG	BA,Sociology	36	Intermediate	English	16	16
UG	BSc,Botany	36	Intermediate	English	40	40
UG	BSc,Chemistry	36	Intermediate	English	40	40
UG	BSc,Computer Science	36	Intermediate	English	16	16
UG	BSc,Mathematics	36	Intermediate	English	32	32
UG	BSc,Physics	36	Intermediate	English	40	40
UG	BSc,Zoology	36	Intermediate	English	40	40
UG	BCom,Commerce Accountancy And Managdement	36	Intermediate	English	128	128

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				86
Recruited	0	0	0	0	0	0	0	0	29	25	0	54
Yet to Recruit				0				0				32
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				32
Recruited	0	0	0	0	0	0	0	0	9	23	0	32
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				64
Recruited	11	2	0	13
Yet to Recruit				51
Sanctioned by the Management/Society or Other Authorized Bodies				106
Recruited	74	32	0	106
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	1	0	0	1
Ph.D.	0	0	0	3	0	0	19	16	0	38
M.Phil.	0	0	0	0	1	0	8	22	0	31
PG	0	0	0	1	0	0	7	8	0	16

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	0	2	0	2

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	742	2	0	0	744
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	21	33	22	46
	Female	15	20	13	19
	Others	0	0	0	0
ST	Male	9	19	10	24
	Female	10	7	0	10
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	331	324	259	214
	Female	161	168	193	186
	Others	0	0	0	0
Others	Male	69	70	71	51
	Female	32	36	26	35
	Others	0	0	0	0
Total		648	677	594	585

04-01-2019 02:50:24

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 19

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	03	03	03

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1816	1912	1883	1742	1619

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
241	246	262	251	224

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
491	451	455	432	383

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
82	81	79	78	78

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
92	86	86	86	86

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 34

 Number of computers

Response: 55

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
283.76	77.89	60.26	153.68	94.23

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Christ College being an affiliated college of Utkal University does not have the freedom to develop its own curriculum. Nevertheless, efforts have been made to go beyond the prescribed framework, to harness the curriculum to the real life situation.

- The curricula for the under graduate programmes in Arts, Science and Commerce are designed by the Academic Board of Studies of the University within the norms and framework of UGC guidelines.
- Feedback is received from the students and other stakeholders, and the existing curricula are reviewed annually and appropriate suggestions are extended to the Utkal University for upgradation.
- Each academic session commences with the meeting of the Academic Council, comprising of Principal, Coordinator-IQAC, the Head of all Departments, the Prof-in-charge of Examination and Proctorial Committee to review the performance of the previous session and chalk out action plan for the current session with the basic goal of attaining academic excellence.
- Regulatory Body comprises of the Principal and the Vice-Principal who supervise the effective engagement of the classes and other academic activities
- The faculty members maintain high academic standards by keeping themselves abreast with the recent developments taking place in their respective subjects and use methodology conducive to the students' comprehension of the subject. Adequate care is taken to cover the curriculum within the stipulated time frame and various interactive sessions and evaluation programmes are undertaken to improve the conceptual clarity of the students.
- Comprehensive lesson plans are prepared by the respective teachers and Progress Registers are maintained on daily basis which are certified by the Vice-Principal. The Principal verifies them every month and monitors the progress of the curriculum.
- Remedial classes are conducted to provide special coaching to students belonging to S.C., S.T., O.B.C., minority groups and relatively weak learners.
- The college implements an effective assessment system through monthly test, periodical assignment, presentations and group discussions. Besides the suggestions of the IQAC of the college is given preference while taking decisions.
- The College has its own academic calendar in consonance with the academic calendar of the affiliating University i.e. Utkal University as well as the Department of Higher Education, Govt. of Odisha.
- The various academic departments of the College prepare their own course of action and teaching assignments allotted to the teachers with regard to the universisty syllabi and within the time frame.
- The academic committee and IQAC analyse, examine and evaluate the various academic strategies and their progress for every department of the College. The stipulated academic and co- curricular calendar is strictly followed in tune with the prescribed curriculum for every course.

File Description	Document
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 8.79

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	00	00	00	00

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 10.53

1.2.1.1 How many new courses are introduced within the last five years

Response: 02

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 03

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

As a matter of fact, it is beyond our jurisdiction to introduce any new course on our own and we have to

follow strictly the syllabus prescribed by the Utkal University to which our institution is affiliated. However, in our prescribed syllabus contemporary socio-political issues related to gender, environment and sustainability, human values and professional ethics occupy a prominent place. Our university frames its syllabus to inculcate awareness about different gender related social issues among the young minds. Utkal University has included in its syllabus topics related to gender issues like Feminism- its features, merits and demerits, Patriarchy, domestic Violence, honour killing, acid attacks, stalking and eve teasing, sexual abuse etc. Role and status of women in the work place and different legal provisions for the protection of women's rights are included in the syllabus of sociology and political science under the CBCS pattern. For the students of Political Science a paper entitled Feminism: theory and practice and gender justice in Sociology and sustainable development under environmental studies and economics for the traditional +3 courses, professional ethics, bio-ethics, environmental ethics have been prescribed in the syllabus of philosophy as the core subject.

Syllabus of Pol. Sc, Env. Studies , Env.Sc (Biological Science), Philosophy

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 00

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 3.85

1.3.3.1 Number of students undertaking field projects or internships

Response: 70

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and

5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.09

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	02	03	02

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 104.69

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
552	580	685	648	550

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
576	576	576	576	576

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 30.94

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
185	142	185	156	123

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college organizes orientation programme at the department level at the beginning of each academic session to enable the freshers to familiarize themselves with the syllabus, course content and examination pattern, method of learning and teaching as well as mode of preparation for the forthcoming examinations. The Principal, respective Heads of the Departments and the faculty members help in the orientation process where they discuss in detail regarding the subject, syllabus and its scope, rules, regulations and morals of the institution. Further, they are sensitized about the facilities available in the college, importance of attendance and their responsibility towards society at large. The feedbacks received from the students have been utilized to bring about certain significant changes and adjustments in the implementation of the syllabus to ensure an effective classroom teaching and inculcation of a sense of commitment and dedication towards their studies. The basic difference in requirement of students emerges out of their socio-economic back ground, medium of instruction during school years and the quality of teaching received at school and intermediate level. Urban and English medium students catch up instructions faster than those from a rural setup. In view of the above facts the college has developed a mechanism to identify the advanced learners from the weaker ones through constant interactive sessions and classroom assessments. Besides, slow learners are identified through interaction in the theory and practical classes, and from the performance in the class room and Mid-Semester examinations. Advance learners are those who have been endowed with talents and skills more than the average ones. Academically advanced students have unique and challenging needs. Their unusual ability demands that they have opportunities to expand and grow which might not be attained in a large indiscriminate group. To reach this goal, many different kinds of supplemental programs such as informal after-college, weekend, summer programmes are conducted. Besides, some more informal opportunities are provided to the students in the college library. Special attention is given to the slow learners mostly from disadvantaged sections of society by the faculty

members through personal interaction and remedial classes arranged for them. Remedial programmes are designed to close the gap between what a student knows and what he is expected to know. Slow learners require the extra support that remedial classes provide. The faculty members are well equipped to guide the slow learners to reach their optimum levels. Our experience confirms that there are many backward students who require special help. The slow learners can be classified into three categories. First category consists of those poor students who are very backward because of ill health, limited verbal experience at home. The second category consists of underachievers whose ability is not quite so limited but who have more difficulty in learning than the average one due to absenteeism and inadequate environmental conditions. The third category consists of the slow learners who have very limited cognitive abilities. Incremental academic growth of these students is assessed by tracking the results of subsequent examinations which they appear in.

2.2.2 Student - Full time teacher ratio

Response: 22.15

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.11

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

It has been popularly held that Human mind is a store house of facts. Teaching is a process of filling this storehouse with facts and learning is a process of acquiring or absorbing facts. Learning is a lifelong process where the individual devotes necessary skills and ability to benefit himself from the past experiences. However, the learning will be effective if it becomes a necessary or useful part of our functioning as individual and would bring some change in our behavior.

PARTICIPATORY LEARNING:

Keeping the above facts in mind we encourage participatory learning in our college where active learning activities are ensured. It is to encourage students' active participation in the curricular and Co-Curricular

activities. Students are exhorted to take part in various activities and projects. This process of participation fosters mutual learning. For example the students of education department have been involved in various project activities like pedagogical skill tests, book review, extensive field work etc. The main focus of our institution is to make the students more involved and alert by engaging them in various kinds of project works and activities. In subjects having practical component there is better scope for participatory learning .For example, subjects like physics, Chemistry, Botany, Zoology under Natural science and psychology, education, Home science in Arts and management in Commerce.

PROBLEM SOLVING METHODOLOGY:

In everyday life man faces varieties of problem whenever he wants to achieve and acquire something or to avoid something he has a problem. Each of those problem situations has a goal. If the goal is fulfilled the problem is solved. Problem solving may be viewed as a process by which the learner discovers a combination of previously learning rules which can be applied to achieve a solution for a novel situation.

In our institution special measures are taken to encourage the students to learn through problem solving methods. The teachers of our institution take various efforts to make the students to solve their problems and learn effectively.

As participatory learning and action is a family of approaches, methods, attitudes, behaviors and relationships, it enables and empowers students to share, analyse and enhance their knowledge of the condition lives and to plan, act, monitor, evaluate and reflect.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 62.2

2.3.2.1 Number of teachers using ICT

Response: 51

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 22.7

2.3.3.1 Number of mentors

Response: 80

File Description	Document
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

It has been the objective of the institution to adapt to get the entire staff including the teachers and the support staff to work together as a team in all aspects within the campus and to support each other. We accept inputs from teachers and make use of their innovative ideas. We understand and appreciate the hard work done by the teacher on a daily basis. Teachers are encouraged to teach outside the box and use their creativity in the classroom while imparting lessons. The institution provides maximum time for learning on a daily basis for the students and teachers. Efforts have been made to minimize the disruption in the classroom teaching by making arrangements of substitute teachers in case a teacher concerned is on leave or engaged in any institutional work. The college tries its best to promote cooperative relationships where the faculty spends time communicating and sharing concerns, ideas and triumphs.

The teachers make utmost effort to connect the subject/topic taught with the real life situations encountered by the students in order to create a desire within the students to know more. Opportunities are created to facilitate brainstorming to arrive at a solution for different problems encountered. The students are stimulated to think beyond the subject. Students are given optimal freedom to express their responses and share all their noble ideas emerging out of the classroom discussions. Necessary steps are taken to enhance the level of confidence by assigning them with various responsibilities. Students are encouraged to be disciplined as well as develop a spirit of team work to face challenges in their daily lives. Apart from traditional chalk-and-talk method, the departments use ICT mode in teaching and learning. Smart class room has been set up for ICT mode of teaching. In some departments LCD projectors are in use while teaching. Computers with internet facility provided to departments help in generating e-resources for students. Staff members update their knowledge by referring to reference books, journals, periodicals. Members of faculty regularly attend refresher courses, seminars, workshops and conferences. Informal feedback is taken to evaluate the impact of such methods/practices. The response of the students has been encouraging. The institution motivates the staff to adopt innovative approaches by providing ICT facilities and other requirements. Members of staff are encouraged to attend seminars, workshops, conferences, refresher courses etc. for updating their knowledge. Members of faculty have a deep commitment to be innovative in their teaching methods. The lecture method needs to be supported by use of audio-visual devices.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.31

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 38.02

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	36	28	24	22

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<u>View Document</u>
Any additional information	<u>View Document</u>

2.4.3 Teaching experience per full time teacher in number of years

Response: 12.48

2.4.3.1 Total experience of full-time teachers

Response: 1023

File Description	Document
Any additional information	<u>View Document</u>

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5.03

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	2

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.15

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms in Continuous Internal Evaluation (CIE) system at the institutional level.

Examination is one of the vital and chief components of our education system. The education process in any discipline of learning ends with examinations. The entire effort put in by the teachers on teaching and the student on learning is centered on getting good results in the examinations. Thus examinations have been overriding the importance of acquiring education and are a matter of concern for stakeholders. Several committees and commissions were constituted from time to time to suggest reform in education in general and examinations in particular. With the systematic programming of all examinations related work and streamlining the work of examination and subsequent process of evaluation Christ College, Cuttack, has developed a systematic and innovative process of continuous evaluation.

It is often observed that an event based evaluation system like examination often fails to provide the information on regularity in learning. Further, it is needed to engage students who are less oriented academically in learning and assessed in quick successions so that they are not burdened of preparing too much for the examination that are conducted after a long gap. Hence it is always advisable to spread the evaluation evenly throughout the entire span of the learning period.In the education system there were

some efforts to reduce the period in between the evaluation events and it is successfully reduced to six weeks in a semester as of today. Still this period is not providing the continuity in the evaluation as this period also is considerably large. Therefore, it is proposed to have weekly test as an effective tool to reduce the gap between CIE and improve their learning outcome. Their performance is considered as a major component of overall CIE for theory courses.

The college has introduced few innovative practices to improve the quality and efficiency in the various processes of their examination systems especially in the conduct, administration and evaluation. The simultaneous conduct of examination and valuation of the answer scripts has helped the institution to complete the evaluation within ten days for a normal examination schedule of one week. This speedy evaluation of papers and publication of results help in making the students aware of their academic limitations. This practice enables them to devote sufficient time to prepare for their University examinations. The recently introduced CBCS based on continuous evaluation encourages the students to work systematically throughout the course.This builds up the self confidence of the students and makes them self reliant in respect of performance improvement.

Apart from the written evaluation steps are taken at the department level to assess the academic progress by conducting seminars, quizzes, group discussions and giving project assignments. The performance of the students in the classrooms is continuously monitored and any shortcoming is addressed at the department by interacting with the students and parents.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

A well defined and transparent robust methodology is in place in terms of frequency and variety to attain a qualitative assessment which is essential for the interpretation of systematic reviews as well as a larger continuous internal evaluation process. Internal Assessment is set and marked by the faculties of the institution. Students get the marks and feedback from the evaluators regarding their performance. The assessing process enables both the teachers and the students to monitor the quality of learning and to take steps as necessary ,thus helping students to develop more effective approaches to learning. Besides, while awarding marks in the internal examination the teachers keep in mind the students' attendance in the classes, performance in group discussions, home assignments and presentation in seminars.

In order to achieve the above objectives, the institution has designed the following mechanisms.

- Seminars
- Group Discussion
- Home Assignment

Seminars

It is obligatory on the part of every department of the institution to conduct seminars as a form of internal assessment. Since the student ts cannot improve their knowledge from the text books alone, they must take

part in various seminars on different topics involved in the syllabus and beyond.Normally it is conducted by the students and the faculty, where students are provided with a particular topic and are asked to present papers. However, if required some eminent scholars working in the area are invited as experts. Students clarify their doubts by interacting with them.

By participating in seminars in front of their teachers, peers and experts, a student will be able to develop his/her skills of speaking on a public platform later in life without any hesitation.

Group Discussions:

The primary objective of group discussion is to improve communication and decision making skill of the students. A selected group of students belonging to the same honours group are encouraged to discuss on a particular issue related to the subject for a limited time and are then assessed accordingly. It has the following advantages:

- It stimulates a student to think in a new and different way.
- It helps the students to become aware of their own strengths and weaknesses.
- It helps the students to clarify their confusion and doubts about the problem in question and enhance their power of receptivity and articulation.
- The entire process makes them confident , dynamic and positive.
- It boosts their decision making capacity in real life situations

Home Assignment:

The institution has a mandatory provision for assigning home work to the students in order to keep them involved with their lessons taught in the classes.It is a practice by the institution to increase the knowledge and improve the ability and skills of the students to prepare them for the forthcoming complex lessons. It bridges the gap between what has been learnt and what will be taught. It develops attitudes and inculcates desirable habits of studying regularly. It is found that the students who devote more time to home assignments get better grades than those who give less time.

File Description	Document
Any additional information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has a Grievance Redressal Cell to redress the grievances of its stakeholders. The students approach the cell to voice their grievances regarding academic matters including examination and results. A student may send his/ her grievance to the Principal over through e-mail or put the note in the Grievance Box installed at the Administrative Block. The cell redresses the grievances by sorting out the problems timely and judiciously.

Objective:

The objective of the Grievance Committee for examination and result is to develop a responsive and accountable attitude among the students and teacher in order to maintain a harmonious and cordial educational atmosphere in the institution.

A Grievance Committee has been constituted to redress the problems reported by the students of the College with the following objectives:

- Encouraging the students to express their grievances / problems freely and frankly, without any fear of being victimized.

- Suggestion / Complaint Box is installed in the Administrative Block in which the students, put in writing their grievances related to examination and result and their suggestions for improving the Academics .

The college has a committee comprising senior faculty members to deal with any grievance put up by the students, related to examination and results. The following mechanisms are in place to deal with the examinations related grievances to ensure transparency and timely redressal.

If a student is dissatisfied with his result in any of the internal examinations, he or she may put up a complaint in the complaint box kept in the administrative building. After receiving the complaint the committee may send it to the head of the department concerned. The head of the department after receiving it, may go through the script along with some other members of the faculty and redress the problem at his level by re- totaling and re-examining the script. If the student is still not satisfied, may approach to the convener of the above mentioned committee for the redressal of his or her problem. The committee if required may invite some experts and get it evaluated by them and take a decision on the matter. The decision of the committee is final and binding on the part of the student.

The committee for the redressal of the grievances regarding examination and results consist of all the Heads of the Departments. The senior most Head of the Department will be the convener of the committee.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The academic activities of the institution are scheduled in the academic calendar at the beginning of each academic year. Being affiliated to Utkal University the college has to follow its academic calendar as fixed up by the Department of Higher Education, Govt. of Odisha. It is mandatory for the institution to strictly adhere to this calendar for the completion of academic activities. Admission process, important events of academic year, working days and holidays, details of curricular and extra-curricular activities, dates of internal test, evaluation schemes, student union election, rules and regulations of the college and

commencement of date of classes for each semester. The college follows the choice based credit system along with the traditional pattern. CBCS facilitates continuous learning and assessment. CIE is required to improve students' achievements and educational process by understanding and enhancing all dimensions of student learning. The scheme of examination and evaluation is one of the most important components of judging academic performance and development of the students. As per the academic calendar under CBCS students are assessed at regular interval through two mid-semester and two end-semester examinations. The relative weightage for internal or mid-semester is 20% and end-semester is 80%. Semesters are conducted on the predetermined dates given in the academic calendar. However, other evaluation components like seminar presentation and performance in the group discussion and home assignments are conducted at the convenience of the institution as no specific dates are given in the calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Course outcomes articulate course objectives. They are behavioural in nature as they represent the activities students will perform to demonstrate their understanding and ability to apply procedure ,think critically, comply with requirements, effectively communicate ideas, recall vital information, synthesize knowledge and learn independently. Course outcomes identify the things students will do in order to meet the course objectives.

Program Outcomes in Humanities and Social Science

- Students will display knowledge and skills related to human expression for applying to real life situations and avail a greater opportunity in the workplace.
- Students will demonstrate competency in interpersonal skills and cultural literacy.
- Students will be able to analyze, synthesize and evaluate human expressions demonstrated in written/oral/artistic forms.
- Students will be able to demonstrate competency in the foundation of discipline-specific skills in Humanities and social sciences.
- Students will be able to communicate effectively with others in a spirit of openness and cooperation.
- Students will be encouraged to employ their responsibilities to others in local, national and global communities.

Program Outcomes in Science

- Students demonstrate knowledge of scientific viewpoints.
- Students use the scientific methods and equipments.
- Students evaluate the impacts of science and technology on society.
- Students demonstrate scientific temper and develop a capacity of keen observation and theory construction.
- Students will be able to analyze the recent trends of the Natural Sciences, including major concepts, principles, and theories of the physical and biological environment.
- Students will be able to apply the principles of the Natural Sciences for the development of individuals, society, and the environment.

Program Outcomes in Commerce

- Students will develop the ability to effectively communicate both orally and verbally.
- Students will be able to define the principles of Commerce and apply the skills and knowledge in a business organization.
- Students will be equipped with the proficiency of operating successfully in a continuously changing business environment.
- Students will be able to apply their skills required to lead management position.
- Students will acquire knowledge of the required mathematical, analytical and statistical tools for financial and accounting analysis.

Students will develop self-confidence and categorize issues related to commercial activities in the society

File Description	Document
Any additional information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Christ College, Cuttack adopts various mechanisms to assess its students' grasp of subjects in the prescribed syllabus. It involves reporting and analytical tools to help the teachers' measure the status and

level of students' ability to define, clarify, review and apply what they have learnt. Armed with a comprehensive set of data, the teachers can modify their teaching to help those students who need assistance to succeed academically and otherwise.

The most powerful evaluations of student learning will thoroughly explore each student learning outcome by evaluating the criteria that comprise the outcome. At this level of evaluation, faculty will be in the position to accurately identify how students are developing in their program and where areas of potential improvement exist. Both direct and indirect assessment measures of student learning can be used to assess the extent to which student learning outcomes have been achieved.

Direct assessment measures involve the evaluation of student work (most often conducted by faculty) to establish the level of observed knowledge, skills, abilities, behaviours and values.

The different criteria for Direct Assessment include:

Standardized tests: The faculty set questions based on the subject taught in their respective classes to identify the level of comprehension of the students. This helps identify the advanced and the slow learners.

Summative assessment through performance in college internal and university exams: Mid-semester examinations conducted by the college and the semester/traditional pattern exams under the control of the Utkal University are held at the end of each term/year help measure the academic achievement of the students.

Seminars are conducted periodically by each department and the students are encouraged to express their views on an assigned topic .Assessment is done on the basis of the content, analytical ability and the viability of its application.

Formative assessment of the performance of the students in the classroom involves high quality interactions, based on thoughtful questions, careful listening and reflective response and by conducting quizzes and group discussions.

Students are given assignments on a particular topic to assess their ability to understand analyze and synthesise the problems arising out of the topic.

Rate of Job placement/ Higher Academic Pursuit: Attainment of learning outcome is often measured by its success in placing its students in different government and private sectors and their entry into different institutions for higher studies.

2.6.3 Average pass percentage of Students

Response: 80.89

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 491

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 607

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.51

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 7

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	02	04

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.09

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 07

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 82

File Description	Document
Supporting document from Funding Agency	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Knowledge and innovation are necessary condition of economic development and instrumental in bringing about structural changes across sectors. Keeping this in view the institution has an incubation centre which provides a platform for the students to apply their academic ideas to the service of the communities. The college has been conducting various career oriented programmes for betterment of the students. Personality development programme, Interpersonal relationship building and Team dynamics understanding are incorporated into their curriculum for development of soft skills.

- The placement cell provides opportunities to the students for getting into different MNCs and other corporate sectors.
- The computer science department of the college provides training to the students to develop their soft skill to enhance their employability.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.06

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	5	4	6	8

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.29

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	6	4	1

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

On several occasions the students organize programmes related to the extension activities of the college such as N.S.S, N.C.C (Naval & Army Wings).Youth Red Cross and Eco- Club which are contributing significantly towards creating good and responsible citizenship, service orientation and holistic development of students and society at large. Various extension activities are undertaken by the college to

promote institution- neighborhood - community network. Student engagements are as follows:

- Community awareness programmes related to safe drinking water during the outbreak of jaundice in the city
- Helmet awareness programme in the neighbourhood of Shaikh Bazar.
- Plantation in Sati Chaura, Gadgadia Patha and participation of students in Swachh Bharat Abhiyaan conducted by different volunteer organizations.
- Participation of students in traffic management in Chandi Chhak, Sati Chaura, Manglabag and Badambadi.
- Extending active Social Services during Bali Yatra Festival- the traditional and cultural

showpiece of the millennium city of Cuttack

- Prevention and management of AIDS through Awareness meetings and Rally in the Locality.
- Adoption of Asha-Aswasana Primary School,near Nari Seva Sadan, Cuttack for its overall development.
- Distribution of rations and food items to orphanages (Home, Sree Vihar Colony) and old age homes-Dayasrama, in the vicinity of Christ College.
- Regular health check up camps organized by YRC in the campus.
- Annual blood donation camp is organized by YRC in collaboration with District Red Cross.

Students are informed about the extension activities of different clubs and agencies through the college calendar. Participation of students is encouraged by organizing orientation programmes. The details regarding the conduct of the extension activities are displayed in the college notice board as well as circulated in the different class rooms for the information of the students. The N.S.S, N.C.C. officers and Youth Red Cross counselors organize the orientation programmes in the college for the freshers and enroll volunteers. These organizations undertake a variety of activities with active involvement of both faculty members and students

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 13

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	4	3	2

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 10.43

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
245	121	124	285	152

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The facilities developed during the last five years are as follows:

·   05 Smart rooms with LCD projectors.

·   Renovation and beautification of College pond.

·   Installation of air conditioners in the College Auditorium.

·   Renovation of approach road to the college.

·   Renovation of Playground.

·   Construction of six classrooms over Biology Block ,Committee Room and Boys' Common Room

·   Construction of college canteen and room for Dispensary.

·   Construction of additional toilets for staff and students.

·   Construction of Biju Pattnaik Indoor Sports Complex.

·   Installation of solar panels over library building.

·   Renovation and painting of Arts , Commerce Science Block ,Administrative Block and Arts Departments.

·   Installation of generators and transformer.

·   Construction of Conference Hall is under progress.

·   Installation of air conditioners in the college office.

·   Complete overhaul of the electrical wiring and laying of underground cables.

·   Installation of Fire extinguishers in the office and the library.

·   Digging of 02 bore-wells for continuous supply of water.

·   Renovation of cycle stands.

·   Installation of Wi-Fi and CCTV's.

·   Construction of toilets for staff in the Arts Block and Examination Cell.

·   Construction of Multipurpose Conference Hall and Computer Laboratory.

·   Procurement of college vehicle i.e. XUV 500 (Mahindra)

·   Construction of a garage.

·   Renovation of Guest House of the college

·   Renovation of college New Hostel

Curricular Facilities

1. *Botany:* **(Science Block)**

Honours laboratory

Elective and Pass laboratories

02 Department stores

02 Seminar Rooms

03 Botanical gardens

01 Smart Classroom

2. *Chemistry:* **(Science Block)**

Seminar room

Honours laboratory

Elective and Pass laboratory

02 Preparation-cum-store rooms

01 Lecture Theatre

Department store room

Research room

3. *Computer Science and Information Technology:*

Seminar room

Computer laboratory

13. *Physics:* **(Science Block)**

Seminar Room

Honours laboratory

Elective and Pass laboratories

Store room

18. *Zoology:* **(Science Block)**

02 Store rooms

Honours laboratory

Elective and Pass laboratories

19. *Commerce Department:*

Seminar Room

20*. Class Rooms- 22*

21. *Library* (on the left side as one enters from the main gate)

22. *Gymnasium:* **01**

23. Students' *Union room:* **01** (opposite Commerce Block)

24. *Staff Common Room:* **01**

25. *NSS Store Room:* **01**

26.NCC (Army) Room-01

27.NCC Naval Room-01

28. *Student Common Room:* **02**

29. *College Canteen:* **01**

30. *Lecture Gallery:* **02**

31. *Auditorium:* **01**

32. **IQAC Room-01**

33. **Computer Room-01**

Co-curricular Facilities

1. Open air theatre popularly known as 'MALANCHAL' for staging plays,   dramatic and musical activities: 01

2. Open Stage for hosting college functions: 01

2. Play Ground for practice and athletic meet : 01

3. Auditorium is used for conduct of various activities departmental seminars, meetings, functions

4. Cultural and dramatic activities like dance, one-act plays, mono-action,song, quiz, essay writing, debate competition, etc. are held in the auditorium and other rooms.

5. Seminars/ workshops/ conferences are held in auditorium, science gallery and other seminar rooms.

6. Biju Patnaik Indoor Sports Complex for conducting indoor events

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

There is provision for outdoor games in the recently renovated spacious college playground sprawling over area of 7618.04 square meters. The college ground is large enough to conduct the annual Athletics Meet, College Football and cricket matches between the three different streams.

An indoor stadium of area 875 square meters has been constructed to facilitate different indoor games like badminton, table tennis etc,. There is a gymnasium of area 93 square metres which is equipped with a multi gym, treadmill, cross trainer, bicep curls, dumbbells, abdomen exercise bench etc, .We have adequate sports equipments for different outdoor and indoor games like football, volleyball, cricket, badminton, table tennis, chess, carom . The different equipments for athletics and throws such as javelin, discus, shot-put, bars for high jump, high jump pit, basketball posts etc are available. Many students regularly use the gym for their physical fitness. Students regularly avail these facilities under the guidance and coaching of the PET. The Sports and Games Council works round the year to nurture students to represent the college in different sport events by organizing coaching camps in cricket, football, boxing, table tennis, badminton etc.The Biju Pattnaik Indoor Sports Complex is used for conducting various indoor games. The students get ample opportunities to hone their talent for participating in different competitions organized by the

university and other sports organisations. The College Hall, New Hall and the Open air theatre popularly known as 'MALANCHAL' are used for staging plays, dramatic and musical activities. The college conducts different competitions to discover the hidden talents of the students in the field of music, singing, classical and contemporary dance forms. The dramatic society of the college encourages the students to stage plays .Noted drama and theatre personalities have been invited to direct the plays. The performance of the students is judged by eminent artistes who often act as talent scouts and provide the deserving students a break in their respective fields. Quite a number of students have honed their acting skills during their college days and are presently celebrities in the Odia film and television industry.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 14.71

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0.36

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.36320	0.36320	0.36320	0.36320	0.36320

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Name of the ILMS software : E-Granthalaya Version 3 installed by the National Informatics Centre.

Nature of automation (fully or partially): Partial

Version : 3

Nalini library, named after late Nalini Patamahadei, wife of late Krushna Chandra Gajapati Narayan Deo, Maharaja of Parlakhemundi whose generous donation was instrumental in its foundation. It occupies a place of pride in the academic horizon of Christ College. Being situated near the main entrance of the college campus with lawns spread out along the walkway, it accords warm welcome to students , faculty members and visitors.

Nalini Library enjoys a rich heritage with a collection of over forty thousand books which are accomodatated in four sections viz. the Language and Literature Section, Arts and Commerce Section, Natural and Applied Science Section, Research Section and Journal, periodicals and News Paper Sections. The Language and Literature Section houses books in English, Odia, Hindi, Sanskrit and Bengali. Books in the Research Section are those purchased under the XI and XII plans and those donated by teachers availing grants under Minor Research Project of UGC. Faculty members pursuing research leading to M. Phil , Ph.D and Postdoctoral degrees can avail the benefits of these resources in the cubicles built inside this room. Besides, there are distinct sections dedicated to reference books, dictionaries, religious texts, popular readings, rare and award winning books. It is also enriched by the addition of books on career development which cater to the needs and aspirations of the students

Books are purchased twice a year in accordance with the recommendation of the faculty members of the different departments. These are placed in their respective sections after being sorted, classified and catalogued. There is facility of reading room for both faculty members and students. Besides, there is a display unit to showcase the arrival of new journals and periodicals.

The ILMS Software used in the library is E-Granthalaya Version 3 installed by the National Informatics Centre.The nature of automation of the library is partial. The library has a database of books and journals as a part of library automation. Automated cataloging, such as MARC (Machine Readable Cataloging), has been implemented and most of the books have been provided with bar codes.

An e-Study Centre has been started with 11 computers with LAN, high speed dedicated Wi-Fi with AC facilities for students and staff to access e-resources.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library had a few manuscripts and rare books in odia which were unfortunately irepairably damaged during the super cyclone occured in the year 1999. Nevertheless it has been the endouver of the library to preserve some of the nearly damaged rare books. The available rare booksof the library have been of the great help to the research scholars specialy working in the field of odia language and literature. The use of knowlege resource is central to the teaching learing process nearby colleges in general and in Christ college in particular. The college has access to through national digital library and inflibnet. The staff avail the different resources from the library to help them in keeping abreast of developments taking place in their field of intrest as well as in preparing the study materials for their academic pursuit.

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.1

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.99	4.32	2.1	0	1.1

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<u>View Document</u>

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.53

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 10

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

the institution strives to make use of IT facilities in it's teaching and learning process. To achieve this purpose the institution has made provision for a computer lab and provided computers to all most all the departments. It has also provided the facility of LCD projectors in five different classrooms where teachers and students from different departments use to have their classes. the office including the account section, administrative section and examination section is computerised. the Liabrary of the college makes extensive use of ICT gadgets for its different activities and is automated.

To keep pace with the extensive use of modern gadgets in the teaching and learning process the institution has installed the Wi-Fi system in the campus. The Wi-Fi has been updated from time to time. The latest updation has been done on 31/03/2017.

4.3.2 Student - Computer ratio

Response: 33.02

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 32.48

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
45.48	27.08	30.86	40.59	32

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

In every academic session, the college authorities form separate committees like Building Committee, Repair and Maintenance Committee, College Development and Infrastructure Committee, Xerox and Computer Maintenance Committee comprising faculty members. They render their services towards maintenance and upkeep of the infrastructure, facilities and equipment of the college by hiring experts. Annual Maintenance Contracts are signed with different customer care service providers for maintenance of computers, water purifiers, photocopiers and other electronic items. College has appointed electricians for maintenance of electrical equipments and Generator set. Technicians are called in to provide regular service to ensure the precision and calibration of equipments in the laboratories. They are assigned to ensure that the equipments remain in good working condition. Checking up and calibration of Electrical and Electronics Equipments / instruments is done by demonstrators and lab attendants with the help of electricians regularly.

Defective instruments are repaired/ corrected as and when required with the help of experts. Some non-teaching staff members have been given charge to look after furniture, maintenance of building and cleaning of campus. The college has deployed its own personnel for safety and security of the college campus day and night.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 4.39

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
63	85	96	85	66

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.95

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	22	27	33

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.29

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	23	05	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students benifitted by VET	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.93

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	21	00	00	00

File Description	Document
Self attested list of students placed	
Details of student placement during the last five years	

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 17.83

5.2.2.1 Number of outgoing students progressing to higher education

Response: 100

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<u>View Document</u>

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has a student council known as "Students' Union" which is democratically elected.

- The Students' Union has an executive Body which is composed of an Advisor (A senior faculty member), a Joint advisor(A Faculty member) , President, Vice-president, Secretary, Asst Secretary and class representatives (all from the student community) & the Ex-officio members of different Associations like Social Service Guild, Dramatic Association, Student's common room, Day scholar's association, Athletic Club, Sahitya Samaj, Science Society.
- The Students' Union is mandated to seek general welfare of students and address issues in consultation with the executive Body.
- The Union provides leadership in the mission of the college in aspects like campus cleanness, discipline and bench marking of academic and extra academic commitment.
- The Students' Union facilitates events of cultural, dramatic and athletic talents by organizing competitions.
- The Union organizes Annual functions and invites eminent persons to address the students.

The funding of activities is budgeted at the beginning of the session.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	06	06	06

File Description	Document
Report of the event	
Number of sports and cultural activities / competitions organised per year	

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has an Alumni Association and its registration is in the process. The association is involved in a number of activities such as rendering support during the different functions and cultural activities of the college, donation of books to the college library. The first floor of the library was completed as a result of the financial contribution of a former student of the institution. They also contribute generously during the organizing of National Seminars and other programmes. Alumni feedback regarding academic and infrastructural development is taken care of.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: ? 5 Lakhs

File Description	Document
Alumni association audited statements	

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

04-01-2019 02:50:44

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<u>View Document</u>

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college being a Christian minority educational institution has its vision and mission based on the time tested values of sincerity, commitment, dedication, love and charity for addressing to the needs of the students and the society at large.

Vision

A commitment to transform Christ College into a premier institute occupying a significant space in the map of world academics in pursuit of quality and value based education with a blend of democratic values , charitable virtues and a philanthropic culture.

Mission

- It has been the sincere and honest endeavour of Christ College, Cuttack to develop socially sensitive, ethical, responsible and value adding citizens through relevant teaching, research and training that serves the stakeholders' interest.
- It provides innovative educational opportunities and student support service leading to the successful completion of degrees, career/technical education and basic skill proficiency.
- The college fosters personal and professional success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, accessible and affordable learning community.
- It strives to develop the talents of students in sports and cultural activities for holistic growth.
- It caters the needs of our demographically diverse student population by embracing equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievements.
- It employs innovative teaching methods for academic excellence.
- It provides opportunities for students to develop a global perspective through a curriculum with international application.

It renders counseling, helping employability and making accessible job opportunities to them.

6.1.2 The institution practices decentralization and participative management

Response:

The concepts of decentralization and participative management have attracted the attention of policy makers and academicians in the educational arena. The college promotes a culture of participative management at all levels through the following mechanisms:

- Suggestions from different stakeholders especially the students, teachers and parents are given prominence for the improvement and effectiveness of the institutional process and function.
- Decentralized planning provides the departments much needed autonomy, flexibility and trust in planning for their respective areas.

- Certain decisions relating to administrative and academic issues are taken by the Staff Council, of which each faculty is a member.
- The decisions relating to academic innovation, review or implementation are taken in the meetings of Heads of the Departments.
- The College makes sure that every faculty member is involved in at least 2 or 3 committees of the College and representation from the student community is also ensured.
- Teachers are given charge of various offices, Associations, Societies as Vice-Presidents, Associate Vice-Presidents, Officers- in-charge and members as part of their Co-curricular and Extra-curricular assignments.
- Through the Students Union the students are actively involved in the decision making process. The regular meetings and feedback of different stakeholders is also an indication of the participative management.

There have been a number of instances of participative management at various levels in the institution. The organising of the Annual Function of the Dramatic Association can be taken as a case study, Previously the function used to be conducted with the help of professional singers and dancers invited/ hired by the Dramatic Secretary .However, in the year 2011, teachers in charge of the Dramatic Association convinced the students to revive the theatre culture of the college to stage a play every year with the college students as actors. To implement this project, much needed financial assistance was granted by the Governing Body .The teachers in charge requested former students and some parents who were prominent theatre personalities to write the scripts as well as direct the play. The actors were selected from among the students who had exhibited better acting skills in the Annual Mono-acting competition. The students played a major role in the selection of script on the basis of its humour as well as its social message. The play was a huge success and was appreciated by one and all. Since then, the tradition of staging a play reflecting the culture of participative management is continuing

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has a distinct quality policy committed towards providingthe students with value based quality education to the highest possible level.

• The quality policy of the college is executed by the teaching, nonteaching staff with the active cooperation from our students.

• Quality policy of the Institution is driven by providing motivation, encouragement and appreciation to

the teaching faculties, staff and students for their contribution in the overall development of the college.

• Providing a platform of opportunities to the teachers to enhance their competence by conducting seminars, workshops, NSS-YRC activities etc. is the quality policy of the institution.

The deployment of "Quality Policy" is characterised through:

1. Taking a formal feedback on teaching process.

2. Focusing on overall development of students.

3. Developing research culture by encouraging the faculty members and students to take up projects and assignments.

4. Inculcating moral and ethical values among staff and students

The institution has a plan for development from different perspectives.

- The co-curricular aspect includes members of all committees. They continuously work in co-ordination with each other for the development of the institution. All the HODs, Committee Heads generate prospective plans which are thoroughly analyzed and actions are taken thereof. The strength is enhanced, weakness areas for improvement are identifies, the opportunities are evaluated, and efforts are made to meet the challenges.
- Academically the institution strives to initiate regular PG courses in all departments.
- In order to keep pace with the rapid developments in the field of higher education the institution is planning to equip itself with modern technology and gadgets to uplift the process of teaching and learning.
- The institution plans to provide further training to staff to improve teaching learning process, research, extension activities and extra-curricular programmes.
- To provide good and healthy residential facility to the students.
- To undertake programmes to enhance employability of the students

The following are some of the perspective plans of the college:

1. To construct girls' hostel.
2. To complete the conference hall.
3. To promote extensive use of ICTs in all academic and administrative transactions.
4. To develop and strengthen scientific laboratories for higher learning and research.
5. To upgrade the physical infrastructure in terms of renovation of heritage buildings and amphitheatre.
6. To obtain the status of autonomy.

.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The internal organizational structure of Christ College is as follows:

- The Secretary, Governing Body, being the organizational head, gives directives to the Principal to implement the rules and policies of the government, university and UGC.
- The organizational chart illustrates the interaction among various committees and decentralization of responsibilities in sustaining and enhancing quality in the institution.
- The problems, if any, faced during the course of implementation is reported to Principal by head of the departments and staff.

ORGANOGRAM OF COLLEGE

	Governing Body	
	President	
	Secretary	
	Principal	
Administrative Bursar	**Vice-Principal**	**Accounts Bursar**

The Institution has a grievance redressal Committee to redress the grievances in an effective manner. The cell is headed by the Vice-Principal with few senior faculties as its members.

- Student Grievances: The grievance redressal mechanism operates at two levels:

- Department Level

- College Level

  Staff Grievances: All grievances of the staff members are to be submitted to the Management through the Principal.

- Anti-Ragging Cell is formulated to prevent ragging in the campus.

- A Grievance Box is kept outside the Principal's office.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1.**Planning and Development**
2.**Administration**
3.**Finance and Accounts**
4.**Student Admission and Support**
5.**Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Most of the committees of the college meet regularly, plan systematically and carry out different programmes and activities assigned. As an example the minutes of the Sports and Games Council reflect the planning and effective implementation of activities related to Sportsand Games. In its meeting held on 03.09.2013, it was decided to allot the responsibility of managing different sports disciplines/events and teams to different members of the committee and accordingly. Dr. G. Rout, Vice-President was given the charge of the Ball badminton Team and the responsibility of Organizing the, Annual Athletic Meet, Dr. Binita Nanda in charge of the Chess Team, Mr. Ashok Sahu in charge of Foot ball team, Mr. Subrat Bal in charge of the Cricket Team, Mr. Binod Behari Rath in charge of Basket Ball and hockey teams. Dr. Sanjit Biswas was given the responsibility of the Kabbadi, Volley Ball and the Basket Ball teams. Accordingly the members were given the responsibility of team selection, conduct of practice games, drawing advance for sending the teams to the various tournaments and monitoring their progress. In the meeting held on 21.09.2013, the matter regarding the procedure for the enrollment and code of conduct for the students desiring to utilize the facilities of the college gymnasium was decided. The committee met on 21.11.2014 to discuss and take a decision regarding the conduct of the Annual Athletic Meet in the first week of January 2015 in the college premises and request the Principal to take necessary measures for the renovation of the College Play Ground for staging the athletic meet.Since the play ground was not made ready the members in the meeting dated 13.1.15 decided to request the authorities for permission to conduct the Annual Athletic Meet in a nearby playground such as the Satyabrata Stadium. The members of

the Sports and Games Council met on 16.11.2015 and on 22.12.2015 to decide regarding the conduct of the Annual Athletic Meet in the college ground and request the authorities for making ground playable and hand over the ground during the first week of January 2016.On 21.9.16 , the committee met to allot different responsibilities to the members. Another meeting was held 02.12.2016 to take a decision regarding organising the Athletic Meet in the college and request the authorities for making the ground suitable for the athletic meet. The sports committee met on 25.4.2017 to discuss regarding the renovation of the gym and sports office,purchase and repair of equipments for the gymnasium.The efforts of the Sports and Games Council bore fruit and the college playground was renovated and made playable, a concrete Cricket pitch was constructed and the unfinished work of the Indoor Sports Complex was completed. The Sports and Games Council was able to successfully conduct the Annual Athletic Meet for the year 2017-2018 in the College Ground.

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

- Salary advances are also provided to Class III and Class IV staff during the time of festivals.
- Reimbursement of medical bills has been provided to some members of the staff after due consideration by the governing body.
- The management staff drawing salary between Rs.3000 to Rs.21000 is covered under the Employees State Insurance Scheme.
- Leaves of various forms like earned leave, medical leave, maternity leave, academic leave, study leave are availed by the staff from time to time 100% of the staff have benefitted from this scheme.
- Extraordinary leave for higher studies for DP staff and MP staff after obtaining prior approval of Governing Body and Department of Higher Education, Govt. of Odisha.
- EPF facilities to the employees not covered under GPF or CPF.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.76

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	02	01	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	06	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 5.02

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	07	04	04	03

File Description	Document
Details of teachers attending professional development programs during the last five years	<u>View Document</u>

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Teachers' performance appraisal provides a systematic structure to build and ensure a culture of professional learners committed to meeting the educational needs of all students.

The Institution has a performance appraisal system for teaching and non-teaching staff as follows:

- Appraisal of staff is made by the Principal through the supervision of lesson plan, progress register, supervision of class, co-curricular and extra-curricular activities and by personal counselling if necessary
- At the end of every academic session faculty make a self appraisal in the prescribed format of the annual confidential report which is submitted to the Principal for verification followed by countersignature by the President of the Governing Body.
- The college maintains ACRs of its employees in prescribed formats on annual basis and submitted before the Government.
- Student appraisal of the staff and feedback forms are collected from the students having some parameters as performance of the teacher, completion of the course in time, clarity of expression, knowledge on subject, methodology adopted, etc.
- Parents' feedback on the Institution, infrastructure, campus and academic discipline is collected and analysed.
- AQAR report and IQAC participation in orientation and training programmes are conducted regularly to upgrade the level of performance.

After receiving the outcome of performance appraisal report of the staff by Management, the appraisal reports are analyzed and identified the strength and weakness of faculty. Adequate measures are taken to improve quality of teaching learning process. The performance appraisal system proves to bring out qualitative output in academic performance of the Institution.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Audited statements of the accounts with regards to maintenance of physical facilities academic and support facilities excluding salary components are maintained properly. Internal and external financial audits are carried out regularly with the mechanism of settling audit objections.

The external Auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transaction are checked by external auditor after scrutinizing and preparing the income and expenditure statement. External Auditor will submit the audited statement to the Governing Body.

The Governing Body discusses and approves the audited statement in the Governing body meeting and submits the audited statement for approval. The last audit was done in the year 2016- 2017.

An internal audit has been made for last three years by a chartered accountant firm namely S.S. Tekariwal and Co. for reconciliation of Bank Accounts with cash book and accordingly compliance have been made to the appropriate authority.

(View document in the link: www.lfaodisha.nic.in/pln_2017-18/lfa_audit/306256_AR_2017-18-CUTTACK.pdf)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2.3

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0.6	0.6	1.1

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution strives to mobilize resources from a cross section of the society for upgrading its infrastructure and other facilities and support. The major sources are MP/MLA LAD funds, UGC funds Grant-in-aid from the Government and from other autonomous bodies.

Developments of college have been encountered by financial problem which comes up with the increasing

demands of infrastructures, academics and application of ICT in the College. And, due to the price rise coupled with decreasing fund, college faces many difficulties in their day to day functions. College will have no other alternative but to adopt new mechanism or strategies for getting more funds and earning more revenues from other sources. Financial resources for college are not in a stable position As a result, college gets meager development grants from the government concerned. For the development of the college it is necessary to increase and generate fund. Resource generation and mobilization is very much essential, and the need of hour for college.

Since the availability of fund is essential for any organization, society, family or co–operatives the mobility of fund is even more important. If the mobility is in the right direction, coordinated then the level of progress is high otherwise it becomes ineffective even though the fund is available. Therefore the mobility of fund is important for the development of organization. The principal and the committees of the college monitors the use of resources received from the state government, UGC, MLA/MP LAD fund and other Non-Government funds such as OCA (Odisha Cricket Association), alumni etc. The allocated funds are utilized to purchase equipments, chemicals, organize seminars, workshops and conferences etc. The administration and finance committee and the management board, review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The main aim and policy of IQAC are quality enhancement, quality encouragement and quality sustenance in all academic and administrative activities. IQAC takes care of academic aspects, such as curricular aspects, teaching learning process, evaluation, research, academic audit and extension of community activities.The staff members constitute a vital part of IQAC and the resolutions regarding the quality assurance of the institution are communicated and its implementations are ensured.From time to time the IQAC coordinator and the members visit the different constituents of the institution and seek information and overview their activities, invite suggestions for improvement and better functioning of their offices.The IQAC encourages and motivates the staff towards better performance in their respective fields and tries to integrate them in the decision making process for the development of the institution.The IQAC brings to the notice of the Principal recommendations / suggestions of the staff. The Principal also reviews the activities of the staff, welcomes suggestions for improvement and takes appropriate steps for upgrading facilities. The curricular and co-curricular activities are conducted smoothly by the active participation of the staff.

The IQAC has contributed significantly towards institutionalizing the quality assurance strategies in the following two areas

1. Provision of state- of- the- art facilities for improving the teaching learning process.
2. Development of adequate infrastructure to promote holistic growth of the institution.

Provision of state- of- the- art facilities for improving the teaching learning process: The IQAC in its bid to improve the teaching learning process has convinced the college authorities to install modern gadgets such as smart boards, day light projectors and audio visual aids to make teaching and learning more interesting and effective. Green boards have been put in place to make reading visually pleasant and at the same time promote an environmental friendly message as green stands for nature and freshness. The IQAC has endeavoured to streamline the library by creating a database of the available collections of books and journals , availability of e-books and resources by subscribing to e-granthalaya and installation of solar panels as an alternate energy source. The journal section has been substantially upgraded by subscribing journals from a cross section of academic areas.The IQAC has ensured the regular conduct of seminars and workshops, extramural lectures and proper distribution of study materials and upgradation of existing laboratories like installation of MATLAB software in the Dept. of Mathematics .

Development of adequate infrastructure to promote holistic growth of the institution

The IQAC has been striving hard to ensure the creation of additional infrastructure in the form of new classrooms, renovation of the existing classrooms and laboratories, construction of new lavatories, installation of more number of water dispensers. The IQAC has relentlessly pursued towards the renovation of the playground and beautification of the pond. As a result of IQAC initiatives the construction of a dispensary and the indoor sports complex has been nearly completed.Facilities in the hostels have been improved considerably

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Two Examples of Institutional Reviews and Implementation of Teaching, Learning Reforms facilitated by the IQAC:

1. Examination Reforms

2. Feedback collection from students on Teachers' efficiency, administrative mechanism and infrastructure

Review of Teaching Learning Process and Examination Reforms:

There are periodical meetings of IQAC with the Principal and faculty members to upgrade the teaching and learning processes with a focus on innovative methods in the light of the feedback received from the students, faculty members and parents. It includes the introduction of smart classes, organizing periodical seminars, home assignments etc. The IQAC reviews teaching and learning process continuously and come out with necessary suggestions. The review helps the institution to evolve a developed and qualitative shift in the overall teaching and learning process.

A meeting was conducted on 10th September 2016 to discuss the impact of change in the examination duration of 2 hours to 1 hour for facilitating the CBCS system. Previously, the exams were conducted for two hours as per the annual pattern. Since the last academic year, the Christ College, Cuttack has changed the pattern by reducing the duration to 1 hour. Considering this change, and change in the pattern of questions, the IQAC discussed this issue and proposed to change the mid semester exam duration accordingly. So it was decided by the committee to reduce the duration of mid semester exam to one hour. It was also decided to include only two questions including both subjective and objective patterns in the question paper.

Feedback collection from students on Teacher Efficiency:

In order to ensure promising learning output, the IQAC regularly collects feedback on teachers' performance and methodology of teaching. The IQAC, after receiving the data, analyses it and interprets the same. On the basis of the drawn conclusions, it takes analyses it and interprets the same. On the basis of the drawn conclusions, it takes necessary action if it identifies any dissatisfaction from the students on any aspect of teacher efficiency. Accordingly, it submits the feedback reports to the Principal for further action. The principal discusses the report with the management in the principal's meeting and seeks their suggestions for addressing the issues. Appropriate action is taken amicably to settle the matter. If any teachers require personal counselling, the management calls a meeting with the head of the institution and the individual teacher and discuss the matter.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	16	00	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**

5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

ACADEMICS:

In order to improve the quality of the teaching – learning process and to make it more exciting and enjoyable the institution has started using many modern technological gadgets like smart boards, power point presentations and other ICT facilities. To buttress the research activities and the teaching-learning process the laboratories of the institutions have been enriched by installation of many instruments and equipments.

They are also encouraged to organize and participate in different orientation and refresher courses to keep themselves abreast of the development taking place in their respective areas of research.

INFRASTRUCTURE

The construction of ten more classrooms has been completed and few more are under construction. Besides, extensive renovation work has also been carried out. The old buildings and hostels have been renovated with the addition of adequate number of toilets and other sanitary facilities to make them make amenable to the benefit of the students.

To facilitate and hone the sporting activities of the students an indoor stadium is completed with the financial assistance of the UGC and the playground of the college has been developed and improved considerably. The construction of a conference hall in the campus is in progress.

For the conservation of electricity the college has installed solar lighting systems in the library and a

transformer has been. To ensure the punctuality of the staff and faculty members a biometric attendance mechanism has been put in place. Besides, the entire campus has been under the surveillance of CCTV camera.

EXTENSION ACTIVITIES

. Notwithstanding their social service in the neighbouring areas the NSS volunteers along with their programme officers have been awarded trophies by the district administration time and again for their yeoman service during the annual Annual Bali Yatra the cultural hallmark of the state. The Youth Red Cross wing of the college organizes health check up camps biennially for the students, staff, faculty members and people from the neighborhood. It also organizes Blood Donation Camps regularly.

The cadets of the Infantry and Naval units of NCC render valuable service at by providing relief at the time of cyclones, floods and other natural calamities. The students of the college take out time to visit the nearby orphanages and old age homes to extend emotional, physical and financial support to the inmates.

As an integral part of extension activities the college has adopted a primary school named *Asha Aswasana* situated in the proximity of the college campus. The college strives to ensure the development of its infrastructure, sanitation and academics.

WELFARE ACTIVITIES

The college arranges coaching classes for entry into services like banking, railways etc. The college has a canteen that provided hygienic refreshment to the students, staff and faculty member. Cold water dispensers have been installed at different points to quench the thirst of the students. The college has also a dispensary with a part time physician to ensure the physical well being of the denizens. The employees and students of the college receive financial assistance to undergo medical treatment.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

> 1. **Institution shows gender sensitivity in providing facilities such as:**
>   1. **Safety and Security**
>   2. **Counselling**
>   3. **Common Room**

Response:

Response:

Institution exhibits gender sensitivity in providing following facilities:

1. Safety and Security

The college explicitly and exhaustively follows safety norms in all aspects. Security wing consisting of 08 personnel safe guard the campus and hostels in all aspects and the entire campus is secured by the big boundary and under sufficient lighting arrangements. Safety and security for girl students is ensured by these personnel.

Responsible faculty members monitor the safety of the campus. The corridors of all the buildings, classrooms and laboratories are sufficiently lighted. Timely medical assistance for girl students is available since a part-time Doctor is there in the campus. Transport facilities are easily provided in case of emergency

Grievance Cell provides a convenient opportunity for girl students to raise the problems of harassment preserving anonymity.

2. Counselling

For effective mentoring and welfare of the students, 15-20 students are attached to a faculty mentor.

The mentoring system is adopted to improve the rapport between the faculty and students. The main objective is to keep track of the progress of the students and counsel them accordingly for academic and personal problems. Parents of the students are timely informed wherever the necessity arises such as lack of attendance, poor academic performance and psycho-social problems. The college endeavours to look after the holistic personality development of students through regular and extra classes, Co-Curricular and extra - Curricular activities and counseling. The faculty offer guidance to the prospective professionals in addition to classroom teaching. The Training and Placement cell and Entrepreneurship development cell have been putting fervent efforts in this direction.

YWCA has a Mission to empower women and girls in academia through imparting educational, awareness training programmes to motivate them towards leadership and self- reliance and to make them confident and competent individuals in career and life.

3. Common Room

Ladies common room with all sanitary and recreation facilities are made available. A lady peon is posted to look after the students. It has been provided with a Pad vending machine and incinerator and safe drinking water facilities.

7.1.3 Alternate Energy initiatives such as:

> **1.Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 7.97

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 5.5

7.1.3.2 Total annual power requirement (in KWH)

Response: 69

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 6.67

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 100

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1500

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid waste management

Large scale construction and demolition inside the college campus had led to the piling of debris significantly. The building debris was disposed off and dumped in pre-designated dumping area. After a specific time period the answer scripts are auctioned and disposed. Septic tanks in the hostels and college campus are periodically emptied with the help of municipal corporation.

Liquid waste management

Waste water is properly drained out to maintain the greenery in the campus as well as providing

ecologically aesthetic environment.Proper drainage system is arranged for all the buildings of the campus.

e-waste management -There is a sharp rise in waste generated from computers and allied gadgets due to frequent use. Efforts are on anvil to recycle and re-use the electrical, electronic equipments and computers.

 It is unavoidable to dispose the irreparable components to the scrap merchants and these are replaced with new ones.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college has rainwater harvesting pits, to prevent water from going to waste during periods of rainfall. These are placed at various locations on the college campus, and are properly covered to avoid having stagnant water in the open.

The water from the top of the roofs and the rain water is collected through proper network of pipes. There is a well connected pipe network delivery system. This network is instrumental in collecting the water, which is then collected in an underground tank. The network of well-connected pipes carries it to the underground tanks specially constructed for this purpose. There are two such tanks in the campus. The tanks have a large capacity. One tank has the measurements of 3m x 5.5m x 4m. The photos of the same are attached in the additional information provided.

Rainwater harvesting provides an independent water supply during regional water restrictions. The water thus collected is then used for several purposes, mainly like gardening. The institution adopts sprinkler procedure in large lawns and water is very judiciously used for plantation purposes. In the extreme summer season, when water is scarce, the rain water thus collected and stored in the underground tank, is then used for the maintenance of the green cover in the campus.

The rain water, which is run off from the higher surface areas, i.e. in the open field and ground, is restricted in a particular area by building mud ridges surrounding the area, so that the water does not flow away but stands in that area and soaks in the ground. This may help in raising the water table of the area. Thus if the water table rises this may result in more availability of the water in the wells. This also results in avoiding soil erosion. Thus the availability of water for the various purposes increases.

7.1.7 Green Practices
* **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
* **Plastic-free campus**
* **Paperless office**
* **Green landscaping with trees and plants**

Response:

.Pollution Free Campus;

Care is taken to restrict vehicle entry into the campus and specific parking area is allotted for faculty and students both for boys and girls. The college encourages staff and students to use bicycles coming to campus.

Plantation/Greening Drives :

Plantation programme has been taken up by the NSS unit for increasing the Green Cover in the village and special awareness programmes on plastic free environment in and around the campus.

Every year at the time of state level fest Bana Mohastava, the NSS, N C C, Youth Red Cross unit of the college distribute the plants to the participants

Energy Conservation :

Awareness among the students and staff on energy conservation is created by some sort of displays at appropriate places, Switching off all the electrical utilities, the buildings are fitted with iron grill

windows for maximum utilization of natural light and free stream of air circulation

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.07

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.18	.23	.17	.21	.26

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	01	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 17

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	05	05	03

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 32

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	06	06	06

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution organises different functions to observe national festivals, birth / death anniversaries of Indian personalities. Steps are taken to conduct religious festivals like Independence day, Republic day, Netaji Subash Jayanti. The staffs and students gather to pay homage to the beloved national leaders and freedom fighters and reminisce their contribution towards the growth and development of the nation. The Principal during his address gives the brief narratives regarding the freedom strugle and the encourages the students and staffs to emulate these great leaders in the day to day lives. The event end with a cultural program in which teachers and students sing patriotic songs and some students perform traditional Odishi dance.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Governing Body plays a key role in the financial management and ensuring its transparency The Governing Body approves a financial budget prepared by the Accounts Section at the beginning of every financial year. The Governing Body makes a quarterly financial review of the income and expenditure of the college to ensure proper utilization of the funds of the college. The Governing Body as well as the government delegate financial power to the Principal for utilization of the fund. For transparency and fair transaction, the Secretary, Governing Body and the Principal are the signing authorities for all funds of the College. The Principal is assisted by the Account Bursar and accountant for proper financial management of the college fund as well as Govt. and UGC funds. The funds received from UGC are deposited in a separate bank account. These funds are duly utilized for the purpose for which they are received. The institution is under the monitoring of the Department of Higher Education and the Accountant General of Odisha, whose audit mechanism ensures the effective and efficient use of available financial resources. The following bodies take care of effective and efficient use of available financial resources. The Local Fund Auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transaction are checked by Accounts Bursar after scrutinizing and preparing the income and expenditure statement.The local Fund Auditor will submit the observations to the Management for compliance.The Audited Statement of Accounts and Expenditure is displayed in the website of the Local Fund Audit.

Education is a process of all round development of an individual-Physical,Intellectual, Emotional, Social, Moral and spiritual. The teachers are the facilitators and inculcator of values and transformer of inner being. The institution does not consider education as mere acquisition of information Passing examinations and getting degrees. The college insists to instill a sense of humanism, a deep concern for the well being of others and the nation. The institution adopts number of activities like instruction, relationship between students, Curricular activities etc. To inculcate basic integration among the students and faculty members.

The institution strives hard to give a best place to work for the faculty member.It aims to ensure production, Security, Cultural and Social development,Welfare, Good environment and offer opportunities for all according to their ability without discrimination

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of Practice: Environment Awareness and Plantation Programmes

Goal:

- To sensitize students about environment
- To make the campus and the surrounding locality green

Context:

Deforestation and Environmental pollution have been the most threatening global problems. Deforestation has caused increased CO2 concentration which has resulted in global warming at an alarming rate. Neutralisation of CO2 requires plantation of saplings at a faster rate than deforestation.

The practice:

Plantation programme has been an indispensable part of college activities. Plantation of saplings is done regularly inside the college campus.

Success Evidence

- Mass Plantation
- Large scale participation is seen in these programmes.

- Support from the local society and the government administration

1. **Title of Practice: Health Camps**
   -

- To sensitize students about the need to maintain health and hygiene

- To instill in them the guts to participate in the athletic events which also contribute to the upkeep of good health

Context:

The modern living styles have generated serious health concerns. Regular health check up is important to take preventive measures against ailments for living a healthy life. Health camps play an important role in sensitizing the students about various health related issues.

The practice:

The college regularly organises health check-up camps under the ageies of Youth Red Cross in collaboration with different voluntary organisations.

Success Evidence

- Teachers and students participated in these programmes in large scale
- The participants could learn the basics of maintaining good health and the techniques of healing minor heath ailment.
- The participants could acquire knowledge about the basics of skin care through the workshop on skin care.

Large numbers of students and teachers were vaccinated against virus infected diseases.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Best Practice: Innovation in Teaching Methods for Academic Excellence

GOAL:

The institute aims at equipping the learners to face the challenges of the modern world. With the advent of modern information and communication technology, educational practices have undergone tremendous changes around the world. Our College makes all effort to provide students with exposure to modern teaching methodology.

CONTEXT:

The College aims at transforming the youth through quality higher education and to keep pace with the fast changing scenario in the job market.

PRACTICE:

The College encourages all faculty members to make use of LCD / DLP projectors in class rooms. A Smart board has been installed in the Botany laboratory. Every Final year student presents at least one seminar presentation in each department through power point. State level and National level seminars are organized in every department to enlighten the students.

EVIDENCE:

Enthusiastic improvement in daily attendance in the class, improvement shown in internal assessments, speaking and learning skills improved. Students come forward to participate in College activities with no stage fear.

CHALLENGES:

Shortage of fund is a major challenge. If sufficient funds will be available then all classrooms are be equipped with audio-visual gadgets so that the classes can be more interactive and exciting for the students.

5. CONCLUSION

Additional Information :

Christ College, Cuttack one of the premier minority Non-Government aided Colleges of the State of Odisha, was established in the pre independent era i.e. the year 1944 and teaching in degree stream commenced in the session 1945-46. Cuttack has a glorious heritage bearing the nostalgia of the ancient mariners from the Kalinga empire who sailed to South-East Asian countries and the helped the state grow commercially and culturally.

It is befitting, therefore, that this city has nestled **Christ College** which epitomizes scholarly pursuits and fulfils the ambitions and aspirations of many young and talented students coming from cross sections of the society. Since its inception, it has been engaged in the creation and dissemination of knowledge to the pupils arriving from the remote corners of state. The College emblem embodies the cardinal values with three distinct symbols- the **Lamp,** the **Lyre** and the **Lotus.** The lamp stands for the light of learning that dispels ignorance, the lyre for mirth, music and gait reflecting the strong cultural backdrop and the lotus for beauty and purity which depicting the essence of a peaceful and happy life. The college being a Christian minority educational institution has its vision and mission based on the time tested values of sincerity, commitment, dedication, love and charity for addressing to the needs of the students and the society at large.

Concluding Remarks :

With a strong introspection, the college submits itself for NAAC re-accreditation (Second cycle) with the achievements, strengths and weaknesses. The college is striving to inculcate academic culture to fulfill the ambitions and aspirations of many young and talented students coming from cross sections of the society. Since its inception, the institution has strived to meet increasing demands of the pupils arriving from the nook and corners of the state and outside. The students' achievement in the society has increased our confidence to serve better. Developmental activities were started rapidly on war footing with the UGC, State Government. We have retained the interest of maintaining social justice to meet the demands of the underprivileged class. Academic excellence and academic skills are the top priorities with the available resources. The institution has plans to introduce Diploma, Certificate, additional PG courses on merit and demand. We are proud of a congenial atmosphere among academic community. Teaching, learning and evaluation take place in a healthy atmosphere. We aim at meeting the ends of Gandhian education which stresses the need for developing body, mind and soul. We wish to retain the pinnacle position in the Utkal University that every act of us should bear fruits in curricular, co curricular and extracurricular activities. The ultimate aim is to nurture social, cultural, and environmental awareness among younger generation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>08</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>07</td><td>00</td><td>00</td><td>00</td><td>00</td></tr></table>
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 122 Answer after DVV Verification: 70
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 82 Answer after DVV Verification: 80
2.4.3	Teaching experience per full time teacher in number of years 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 1093 years Answer after DVV Verification: 1023 years
3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr></table>

00	00	00	07	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	02	04

Remark : As per the utilization certificate provided by HEI there are 4 research projects which received grants in March 2014, 2 research projects received the grants in August 2014 and 1 research projects received grant in August 2015.

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
160	120	60	60	60

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.36320	0.36320	0.36320	0.36320	0.36320

Remark : As per audit report provided by HEI. Receipts and payment for library building and enhancement of initiative of computer building are taken into consideration.

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.945	4.32	2.1	0	1.1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2.99	4.32	2.1	0	1.1

4.2.6	Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 80
Answer after DVV Verification: 10

Remark : As per the copy of log book provided by the HEI for 6 days.

| 4.4.1 | Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
37	15	23	34	32

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
45.48	27.08	30.86	40.59	32

Remark : As per the documents duly signed by CA and principal of the institute for the 2017-18, 2016-17, 2015-16 and 2014-15. HEI has however not provided info for the year 2013-14. |

| 5.1.1 | Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
63	85	123	112	99

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
63	85	96	85	66	

| 5.1.2 | Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years
Answer before DVV Verification:

| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|---------|---------|---------|---------|---------| |

0	0	27	27	33

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	22	27	33

Remark : As per the SSG document duly signed by the principal for the year 2015-16.

5.1.4	Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	23	00	00	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	23	05	00	00

Remark : As per the document duly signed by the principal for the year 2013-14 and 2015-16.

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	23	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	21	00	00	00

Remark : As per offer mail send by the Vedanta and ICICI Prudential.

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	04	01	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Relevant supporting documents not provided by HEI.

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	05	05	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	01	01

Remark : As per the document provided by HEI for the year 2013-14, 2014-15, 2015-16 and 2016-17.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1841	1840	1869	1725	1552

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1816	1912	1883	1742	1619

1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
502	512	546	523	466

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
241	246	262	251	224

1.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
561	529	455	432	383

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
491	451	455	432	383

2.3	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
387	369	301	305	330

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
283.76	77.89	60.26	153.68	94.23